

# Annual Quality Assurance Report (AQAR) 2016-17

## MATA GUJRI COLLEGE FATEHGARH SAHIB PUNJAB

Submitted to



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

*An Autonomous Institution of the University Grants Commission*

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

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## The Annual Quality Assurance Report (AQAR) 2016-17

### Part – A

#### 1. Details of the Institution

1.1 Name of the Institution

MATA GUJRI COLLEGE

1.2 Address Line 1

FATEHGARH SAHIB

Address Line 2

OPPOSITE MAIN GURUDUARA SAHIB

City/Town

FATEHGARH SAHIB

State

PUNJAB

Pin Code

140406

Institution e-mail address

info@matagujricollege.org

Contact Nos.

01763-504501

Name of the Head of the Institution:

Dr. JATINDER SINGH SIDHU

Tel. No. with STD Code:

01763-504501

Mobile:

9592020003

Name of the IQAC Co-ordinator:

Ms. Harveen Kaur

Mobile:

9855991199

IQAC e-mail address:

iqac@matagujricollege.org

1.3 NAAC Track ID (For ex. MHC0GN 18879)

PBC0GN20292

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC(SC)/12/A&A/78.2

dated 19 February 2016

1.5 Website address:

[www.matagujricollege.org](http://www.matagujricollege.org)

Web-link of the AQAR:

<http://www.matagujricollege.org/pics/AQAR1617.pdf>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	A	86.25	2004	2009
2	2 <sup>nd</sup> Cycle	A	3.09	2016	2021
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

MAY 2010

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR of 2016-17 submitted to NAAC on **23/01/2018**
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

By AICTE

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

AGRICULTURE, COMPUTER SCIENCE

1.12 Name of the Affiliating University (*for the Colleges*)

PUNJABI UNIVERSITY PATIALA

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR/AICTE etc

Autonomy by State/Central Govt. / University

STATE GOVT., UGC, UNIVERSITY

University with Potential for Excellence

x

UGC-CPE

x

DST Star Scheme	<input type="text" value="x"/>	UGC-CE	<input type="text" value="x"/>
UGC-Special Assistance Programme	<input type="text" value="x"/>	DST-FIST	<input type="text" value="x"/>
UGC-Innovative PG programmes	<input type="text" value="x"/>	Any other ( <i>Specify</i> )	<input type="text" value="x"/>
UGC-COP Programmes	<input type="text" value="x"/>		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="05"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="05"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="-"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="-"/>
2.9 Total No. of members	<input type="text" value="14"/>
2.10 No. of IQAC meetings held	<input type="text" value="2"/>

2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="11"/>	Faculty	<input type="text" value="6"/>
	Non-Teaching Staff	<input type="text" value="4"/>	Students	<input type="text" value=""/>
	Alumni	<input type="text" value="01"/>	Others	<input type="text" value=""/>

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

The IQAC has designed the policy of quality assurance by taking into consideration the vision, mission, goals and objectives of the college. The implementation of the policy is monitored by the Principal, Deans, Controller of Examination and Heads of the Departments. The college has established number of centres/cells, committees and statutory academic bodies (like Board of Studies, Academic Councils) to deliberate on various quality related issues pertaining to higher education. The recommendations of the committees are given consideration in all developmental activities of the college. The College has College Development Council to ensure quality in academics and administration. The committee meets regularly and suggests a road map for all-round development of the college.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievements
<p><b>CURRICULAR ASPECTS:</b></p> <ul style="list-style-type: none"> <li>Board of Studies to be reconstituted as per UGC's guidelines.</li> </ul> <p>§ To design the syllabi to make it market relevant.</p>	<ul style="list-style-type: none"> <li>On the recommendation of the IQAC, the departments reconstituted their Board of Studies and nominated more Industrial Experts in order to make the syllabi more market relevant.</li> </ul> <p>Relevant changes in the syllabi of Professional courses and Vocational courses were made on the recommendation of the subject experts and Industry Experts in order to include topics that would make students aware of the latest</p>

<p><b>TEACHING LEARNING &amp; EVALUATION:</b></p> <p>§ To organise Educational Tours for the students.</p> <p>§ To enhance the competitiveness among students, Contests and Quiz Competitions are planned in different departments.</p> <p>§ To plan various industrial visits for the various departments.</p> <p>§ To organise Guest Lectures/ Counselling Lectures as well as Extension lectures on various subjects.</p>	<p>developments.</p> <p>In Order to enhance the capabilities and broaden the horizon of students' knowledge, various departments organised educational tours and trips.</p> <p>Various departments of the college organised numerous contests and quiz competitions in different subjects. Department of Geography organised a Declamation contest and Quiz contest in which students of various departments participated.</p> <p>Department of Management Studies organized an Industrial visit for BBA I students to Kandhari Beverages Pvt. Ltd. Sadhugarh (Coca Cola Plant). Similarly various departments organised institutional visits to various renowned institutions such as Punjab Assembly, Panjab University Chandigarh, Punjabi University Patiala, Govt. College of Arts Chandigarh, Kitty Industries Ludhiana, Sebiz Infotech Mohali etc.</p> <p>Various Guest lectures by eminent Academicians were organised by the departments.</p> <p>Various Extension Lectures/ Guest Lectures/ Counselling Lectures were organised by different departments.</p>
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<p><b>RESEARCH</b></p> <p>§ To reconstitute a Research cell and appoint Dean Research to enhance research.</p> <p>§ To organise Conferences/ Seminars/ Workshops in various subjects.</p> <p>§ To organise Faculty Development Programmes in order to enhance the capabilities of the College Faculty.</p> <p>§ Research in social sciences, various field surveys to be organised.</p>	<p>The Research Cell of the College was reorganised and a senior faculty member was appointed as Dean Research to enhance research activities in the college amongst students and faculty.</p> <p>Department of Political Science and Religious Studies organised Two One-Day National Seminars.</p> <p>Workshops on important aspects have been organised in various Departments.</p> <p>In order to motivate the students towards research, water and milk testing camp is organised by the Department of Biotechnology.</p> <p>Training and Placement Cell organised Lecture on Current Employment Opportunities and How To Crack Online Tests.</p> <p>Two Seven-Day Faculty Development Programmes were organised by the Post Graduate Department of Computer Science and Post Graduate Department of Commerce.</p> <p>Various Field Surveys were conducted by the students of Social Science Departments.</p>
<p><b>INFRASTRUCTURE</b></p> <p>§ To upgrade science laboratories</p> <p>§ To make efforts for optimum utilization of laboratories.</p>	<p>Science Laboratories were upgraded. New equipment was added.</p> <p>Science Departments collaborated to share and utilize their equipment/Laboratories required for research by the students and faculty of other departments.</p>

**STUDENT SUPPORT AND PROGRESSION**

§ To plan Media Fest, Consumer Hub, IT Fest and Job Fest at college.

In order to create I.T. Awareness among students, Department of Computer Science organised I.T. Fest and Department of Management Studies organised Consumer Hub to impart practical training among the students.

Department Of Journalism and Mass Communication organised Media Fest, in which Photography Exhibition was organized with the purpose to explore the creativity and imagination of the students.

Management Studies Department organised **Job Fest** in college where around 400 students from various colleges participated.

§ To organise various social activities falling in the domain of NSS and Red Cross Unit.

NSS Unit of college organised various awareness programmes such as Voters' Awareness Program, Blood Donation Camps, and Lectures on important topics.

NSS Unit and Red Cross Unit organised Plantation Drive at Village Siddhwaan.

§ To plan a rally in order to create awareness regarding the importance of First aid among students.

First Aid demonstration and a rally was organised on the Red Cross Day.

<p><b>GOVERNANCE, LEADERSHIP AND MANAGEMENT</b></p> <p>§ Timely convening of the meetings of various committees.</p> <p>§ To clear pending service matters of the staff.</p> <p><b>INNOVATIVE PRACTICES</b></p> <p>§ Implementation of Choice Based Credit System (CBCS) in all UG and PG courses.</p> <p>§ To plan important/ special day celebration by various departments.</p>	<p>IQAC endeavoured to help convene the meetings of Various committees like Board of Studies, Academic Council, Governing Body and Finance Committee of the college.</p> <p>A committee of senior faculty members was constituted to recommend the pending service matters of the staff.</p> <p>CBCS was implemented in all Undergraduate and Postgraduate departments through their respective Board of Studies.</p> <p>In order to make Students and Faculty more aware, National Voters' Day, World Radio Day, International Mother Language Day, National Science Day, World Press Freedom Day, Teachers' Day, World Red Cross Day, National Press Day And Anti-Corruption Week As Well As Ru-B-Ru (Face to Face) programmes with eminent personalities were organised in the college.</p>
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2.15 Whether the AQAR was placed in statutory body    Yes     No

   Management     Syndicate     Academic Council

Provide the details of the action taken

## Criterion – I Curricular Aspects

### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	-	-	-	-
PG	21	03	23	
UG	21	03	20	
PG Diploma	02		02	
Advanced Diploma	-			
Diploma	01			01
Certificate	-	02		
Others	02			02
<b>Total</b>	47	08	45	03

Interdisciplinary	01		01	
Innovative				

### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

A flexible approach is necessary to cater to diversity of present student population. The curriculum has been made flexible and learner centric to bring efficiency and academic excellence. For this, a variety of efforts have been made. The College has implemented Choice Based Credit System which provides flexibility to the students. The CBCS system offers opportunities to learn not only core subjects but also exploring other options for their holistic development. In addition to core courses, the system offers elective subjects which include Discipline Specific Electives and Generic Electives. The choices of elective subjects also include interdisciplinary courses so that students get a choice to study other disciplines as well as per their interest. The skill based courses also offer a variety of options which focus on developing various skills such as Communication skills, IT skills, Management skills which can contribute to success in their future endeavours. The B.A. course offers a choice of 20 elective subjects from which students can choose according to their interest. B.Sc. courses also offer many choices. The non-medical students of B.Sc course can choose between Chemistry and IT for their undergraduate studies. In addition to Medical and Non-medical courses, the college also offers a B.Sc. programme with Computer, Statistics and Mathematics. In addition the college offers various add-on and career oriented courses.

### (ii) Pattern of programmes:

Pattern	Number of programmes
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Semester	55
Trimester	Nil
Annual	Nil

1.3 Feedback from stakeholders\* Alumni  Parents  Employer  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

**1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.**

Based on the major insights obtained during meetings of Boards of Studies consisting of Academic experts, Industry professionals, Alumni, curriculum of UG and PG courses was re-structured and redesigned. The Syllabi of PG and UG courses were revised in the academic year 2016-17 by the respective Board of Studies of every department.

Salient aspects:

- CBCS pattern was adopted for the second year of UG and PG courses.
- The syllabus brings in application oriented practical aspect.
- Introduction of research component in curriculum in the form of small projects.
- Inclusion of contemporary topics in respective curriculum.
- Syllabus was revised from employability point of view by making curriculum such that it meets the needs of industry and market.
- Areas in the curriculum focus on skill development.
- Syllabus updated in accordance with syllabi of exams like NET.
- Addition of career oriented programmes.

1.5 Any new Department/Centre introduced during the year. If yes, give details  
 Nil

## Criterion – II

### Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	96	73	23	-	-

2.2 No. of permanent faculty with Ph.D. 31

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	-	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty   123

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	9	15	1
Presented papers	9	15	1
Resource Persons	0	1	1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Most of the class rooms are equipped with LCD projectors, Computers and Wi-Fi.
- For the improvement of results, class tests were conducted after the completion of units/ topics and Remedial classes were also arranged for slow learners.
- Syllabus split/lesson plans were prepared in the beginning of the semester for the timely completion of syllabus.
- Educational trips, excursions, Industrial visits, field trips visit to organic farm, stock exchange were arranged to provide direct exposure to techniques adopted in the diverse fields.
- For the better understanding of the technical topics, animated PPT's with the help of Projector and K-Yan were shown to the students.
- Project and assignments are given to the students to inculcate the habit of learning by doing.
- Various Extension lectures by Academic and Industrial Experts were organized.

- The language lab of the English Department is effectively used to enhance communication skills, a much needed ability for placement.
- Conduct of Sports for students to make them physically and mentally strong. It indirectly helps to improve the learning skills.
- To impart social responsibility in students, NCC /NSS activities are conducted regularly

2.7 Total No. of actual teaching days

during this academic year

210
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2.8 Examination/ Evaluation Reforms initiated by the Institution

- The College has initiated a number of evaluation reforms in the examination system. Many steps have been taken to improve the quality of evaluation system. The current system of evaluation had been in practice since the inception of Autonomous Status being conferred to the College in 2010.
- The College follows the system of coding. There has been a marginal modification in the system after the implementation of semester system in courses. The answer sheets are coded by the Deputy Registrar Secrecy. The original roll numbers are concealed and the fictitious series is allotted to each set of bundles. Records of original roll number are kept in the custody of the Controller Examination.
- Introduction of internal assessment in every course has improved the performance of students.
- The names of all persons associated with evaluation process are kept secret. Jammers are installed in the Examination Centers for the better and fair conduct of exams.
- The CBCS system was introduced during the academic session.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

96		
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2.10 Average percentage of attendance of students

80%
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2.11 Course/Programme wise distribution of pass percentage: **Annexure –II**

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Students' opinion is important and is utilized to evaluate the quality of teaching and teaching methods. Students' feedback is received through suggestion boxes. These suggestion boxes are put up at various locations in College Campus. They are regularly checked by the Principal and suitable action is taken.

- College conducts tutorial classes regularly. In these classes, the teachers give details about the College rules and regulations and students discuss their problems related to teaching methods, hostel etc. These problems are then discussed by the authorities and suitable actions are taken.
- The student's performance is recorded on the basis of house tests and mid semester exams. Two mid semester tests are conducted per semester and the record is maintained for the evaluation.
- The Principal interacts with the toppers of each class and their suggestions regarding any improvement in syllabi is collected and considered.
- Induction Program is conducted in the beginning of the session to make the student aware of the facilities, clubs, Scholarships, Co-curricular activities and programs available in the college.

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	13
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	2
Others	-

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	-	-	15
Technical Staff	35	-	2	32



## Criterion – III

### Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The IQAC sensitized faculty and students regarding research publications
- The IQAC persuaded teachers to promote higher studies
- Encourage students and teacher to participate in conference/ seminars
- The IQAC of the institution encourages the staff members to undertake major and minor research projects and to organize seminars, workshops and conferences, etc.
- The students are informed about the various fellowships available and they are encouraged to apply for the same.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	02
Outlay in Rs. Lakhs	-	-	-	1,00,00,000/-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	05	-
Outlay in Rs. Lakhs	-	-	17,35000/-	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	47	18	02
Non-Peer Review Journals	04	01	-
e-Journals	05	01	-
Conference proceedings	14	05	-

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2 year	UGC	19,35000/-	-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total			17,35000/-	-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences /seminars organized by the Institution

Level	International	National	State	University	College
Number		01			
Sponsoring agencies		College			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
01						

3.18 No. of faculty from the Institution who are Ph. D. Guides   
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum	-	College forum	07		
NCC	03	NSS	05	Any other	01

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Ø Water testing camp organized at rural area
- Ø Organized food safety awareness during Khalsai Khed
- Ø Students of the Journalism Dept started an initiative named 'Helping Hands' in which they financially help the needy students
- Ø Students have prepared documentaries on various issues like Acid Attacks, awareness on National Voters Day and uploaded it on the YouTube channel of the Journalism and Mass Communication department
- Ø Conducted survey on " Education of girls in rural Punjab " and spread awareness amongst rural people regarding education of girls.
- Ø Organized National seminar on topic of Guru Gobind Singh ( Life and Ideology)
- Ø Organized student awareness programme on Medical Microbiology during Khalsai Khed Mela
- Ø Kisan mela organized by dept of Agriculture
- Ø In RAWE (Rural Agricultural Work Experience), our students provided technical knowledge to the farmers of different villages.
- Ø Environmental magazine "Dharat Hariawali" was published in which students were involved and organized various environmental awareness programme.
- Ø Three days Photo-Exhibition on Biodiversity was organized by the department of Botany & Environmental Sciences for imparting awareness among masses regarding environmental issues and depleting Biodiversity.
- Ø Workshops on classical music and folk music.
- Ø Students of Botany Department participated in flower show organized by Govt. Mohindra College Patiala and won prizes in various events organized during the occasion.

## Criterion – IV

### Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	25 acres	16 Kanal 10 Marla <sup>#</sup>	Management	27 Acres 10 Marla
Class rooms	124	-	Management	124
Laboratories	38	-	Management	38
Seminar Halls	6	-	Management	6
No. of important equipments purchased ( 1-0 lakh) during the current year.	28 <sup>@</sup>	8	Management	36
Value of the equipment purchased during the year (Rs. in Lakhs)	11,726,573 <sup>@</sup>	4,290,425	Management	16,016,998
Others	-	-	-	-

Note: # For Boys Hostel

@ the Number and Value of Equipment is for the year 2015-16.

#### 4.2 Computerization of administration and library

The Library has been computerised for students and staff. The books available in library have been entered in the software and barcoded for being issued online. The students have been provided with computers in the Reading Hall with intranet and Internet facilities. We have four databases (NLIST, DELNET, British Library and J-Gate) which are available for the students to do research. Library has online catalogue which facilitates the checking of status of books, and provides access to around 51000 online journals through inflibnet and N-list. The library software is also being updated with the requirement of NCIP for attachment with RFID system. College has its own cyber room to restrict unauthorised use of internet facility. The college accounts and the student related data has been computerised (excluding examination related data).

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	58474	19,441,680 #	2186	2,630,172	60660	22,071,852
Reference Books *	4050	-	425	-	4475	-
e-Books @	5,00,000	-	0	-	5,00,000	-
Journals	72	69440	10	14400	82	83840
e-Journals @	51282	-	0	-	51282	-
Digital Database	4	133350	0	-	4	133350
CD & Video **	850	-	80	-	930	-
Others (specify)	-	-	-	-	-	-

Note: # The value of existing text books is for the year 2002 onwards.

\* the Value of Reference Books is already included in the value of Text Books.

\*\* complementary with the Text Books.

@ the value of e-Books as well as e-Journals value is not given here because these e-books are available to the Students as well as Teachers through Digital Databases.

#### 4.4 Technology up gradation (overall):

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	724	11	100 Mbps	14	01	01	-	-
Added	-	-	55Mbps	-	-	-	-	-
Total	724	11	155 Mbps	14	01	01	-	-

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.):

- 90 CCTV cameras added to already existing CCTV surveillance system.
- Addition of PRI line of 30 channels for digital telephony.
- The college has provided internet facility for all teaching, non-teaching staff and student.
- ICT enabled teaching learning, class rooms, e-resources, seminars with power point presentation and well equipped library.
- Special training is given to teaching and non-teaching staff to develop appropriate skills for the use of ICT technology.
- More KIOSKS have been installed to impart intranet and internet facility for students as well as teachers.
- Projectors and laptops have been distributed to various departments of the college.
- Browsing centres at Main Library Reading Hall, MBA Library and Girls Hostels.
- Intercom facility for the departments for intra-department and outside calls through VOIP.

4.6 Amount spent on maintenance in lakhs :

i) ICT	37600
ii) Campus Infrastructure and facilities	1387882
iii) Equipments	677164
iv) Others	1070
<b>Total :</b>	<b>2103716</b>

## Criterion – V

### Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC asks for the proposals from the departments to hold activities of student support . After scrutiny they are approved and notified to the students.

#### 5.2 Efforts made by the institution for tracking the progression

Progression is tracked at the department level.

#### 5.3 (a) Total Number of students

Men	No	%	Women	No	%
	2541	46.6%		2901	53.3%

(b) No. of students outside the state

31
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(c) No. of international students

Zero
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Last Year ( 2015-16 )							This Year ( 2016-17 )						
General	SC	ST	OBC	BC	Physicall y Challeng ed	Total	General	SC	ST	OBC	BC	Physically Challenged	Total
4	661	03	184	645	--	5803	3978	591	02	198	673	--	5442
309													

Demand ratio -

Dropout % 1.48%



#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

A.The Training and Placement Cell of the college holds different general sessions for the students preparing for various competitive Exams like Administrative Services, Banking and UGC- NET. The details of the different sessions held in 2016-17 are as below:

S.No.	Topic	Speakers	No. of Lectures
1.	Basics for IAS and Banking	Prof. Bikramjit Singh Sandhu, Dean Commerce	01
2.	Mental Ability	Prof. Jupinder Singh, Assistant prof. Economics	01
3.	General Guidelines for UGC/ NET	Prof. Jupinder Singh, Assistant Prof. Economics	01
4.	General Instructions for attempting competitive Exams	Prof. Bikramjit Singh Sandhu.( Dean Commerce) Prof. Saurav Sharma( Placement Officer)	02
5.	General Science for the Competitive Exams	Prof. Tajinder Singh, Assistant Prof (Physics)	01
6	Preamble of the Constitution	Prof. Amit	01
7	Indian Political System	Prof. Satnam Singh	01
Total Sessions			08

No. of students beneficiaries

550

B. The Coaching for UGC-NET Examinations has been Conducted for the post Graduate students from 17.12.2017- 7.01.2017

Number of student beneficiaries = 53

**5.5 No. of students qualified in these examinations**

NET  SET/SLET  GATE  CAT

IAS/IPS etc  State PSC  UPSC  Others

**5.6 Details of student counselling and career guidance:**

A. The students are informed through their registered e-mails about the various job opportunities and their eligibility.

B. The different sessions are held to counsel them of various job opportunities and for their preparation.

The sessions held in 2016-17 are:

S.No.	Topic	Speakers	No. of Lectures
1.	Career Guidance	Prof. Bikramjit Singh Sandhu Prof. Jupinder Singh Prof. Saurav Sharma	05
2.	Resume Writing	Prof. Saurav Sharma	02
3.	Present Scenario in the market regarding employment	Dr. Jatinder Singh Sidhu, Director - Principal	01
	Total Sessions		08

No. of students benefitted

## 5.7 Details of campus placement

<i>On campus ( Annexure III)</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
15	1351	93	95

## 5.8 Details of gender sensitization programmes

1) **Distribution of literature by NSS volunteers against Female foeticide** ( Hukamnama published by Akal Takht ) at the adopted village and during Saheedi Jor Mel.

2) **Mass Sensitisation Rallies** were organised by NSS volunteers against Female foeticide and Eve teasing.

3) **Celebration of Lohri Festival** : Lohri is a festival celebrated in Punjab with great fun and frolic in the month of January. Initially it was related with the harvesting of Rabi crops but later it evolved to mark the celebration of birth of a boy in the family; indicating the preference of boy on girl. The college took initiative in celebrating this festival for girls; as a part of awareness generation program to sensitize people to welcome and celebrate the birth of a girl child.

4) **Celebration of Teej Festival**: Teej festival is another festival celebrated in Punjab. A gala event was organised in college with great zest and zeal in order to boost women empowerment. The motive behind that was that girls should not be considered as feeble and efficient only to handle household chores rather she can excel in any field. The effort was to boost confidence among the girl students.

5) **Documentaries**: The students of Department of Journalism and Mass communication have prepared a documentary on the menace of Acid Attack and uploaded it on YouTube channel of the department.

## 5.9 Students Activities (Annexure IV)

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support (2016-17)

	Number of students	Amount ( in Rs)
Financial support from institution ( Poor student Aid Fund , Fee concession for sports persons)	240	32,44,718
Financial support from government	1372	8917009 ( Claimed)
Financial support from other sources 1. Alumni	15	2,50,000/-
Number of students who received International/ National recognitions UGC Rank Holder Scholarship	03	99000/-

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

### **5.12 No. of social initiatives undertaken by the students**

1. **NGO: RISE TO HELP:** The students of the college have started a NGO (Rise to help) : Registration Number : 2260. The funds for NGO are collected as donations from students. The NGO has adopted a village Brahman Majra, Distt Fatehgarh Sahib. The main activities done by NGO in 2016-17 are:

- a) Distribution of food and clothing to poor (Every third week)
- b) Health Check up camp (particularly skin diseases and gastrointestinal disorders) in the adopted village.
- c) Donated classroom Boards and mats to Elementary School in the adopted village.
- d) Financial support to needy students for pursuing education (Rs 10,000 to 2 students)
- e) Gave memorandum to SSP Fatehgarh Sahib for the need of traffic regulation at bus stand Fatehgarh Sahib to avoid road accidents.
- f) Gave memorandum to DC Fatehgarh Sahib to construct Speed breaker on state highway passing in front of the college to avoid accidents.

### **2. Adoption of Village**

The college has adopted village Sidhwan. The students of the college volunteered to do various activities like plantation drive, Cleanliness Drive, maintenance of school library under various forums like NSS and Red Cross at the village.

### **3. Activities during Shaheedi Jor Mel( 25 th Dec to 27 th December, 2016. .:**

Shaheedi Jor Mel is organised every year in December at Gurdwara Fatehgarh Sahib to pay homage to the martyrdom of the youngest sons of the Tenth Sikh Guru, Guru Gobind Singh. Lakh of Devotees visit the place to pay homage. The students of college serve in different capacities in the following activities.

- a) Distribution of Literature and pamphlets on environment awareness.
- b) Traffic management by NCC Volunteers.
- c) Setting up First Aid Post by Red Cross Volunteers.

- d) Cleanliness drive by NSS Volunteers.
- e) Rallies on awareness against social evils by NSS Volunteers.
- f) Distribution of literature regarding rich Sikh heritage by students of Religious Studies.
- g) Cancer Awareness Programs with the help of World Cancer Care Charitable Society.
- h) Plays/ Nukkad Natak regarding social evils.

4. **Water and Soil Testing camps** by students of Biotechnology

5. 243 Students of Department of Agriculture under RAWES Scheme (Rural Agricultural Work Experience) had interacted with 972 farmers of 16 Villages to share the advancements in agriculture and to promote the diversification of crops.

**6. Promotion of Girl education in rural area:**

The students of Department of Public Administration had taken the initiative to study the educational status of Girls in Rural Punjab. In 2015-16, 68 students were involved in the interaction with the people in three villages of Fatehgarh Sahib; Village Sidhwan, Sanghol Uccha Pind and Gharuan. They interacted with the villagers and motivated them to send their girls to schools and colleges

**7 Blood Donation Camps:**

Students of NSS organised two Blood donation Camps in 2016-17.

8. Students of Department of Religious Studies distributed free religious scriptures to the common people with the aid of NGO 'Healing Soul' to connect young people with their rich heritage.

9. Awareness pamphlets were distributed by members of Youth Club on symptoms and prevention of Dengue and Chikunguniya.

10. **Tree plantation Campaigns** by NSS( in Adopted Village , Red Cross( in Adopted village Sidhwan) and Youth Club( in College campus ) volunteers

11. The students of Department of Fine Arts organised an Exhibition on rich Sikh heritage on 24-25 December 2016 at Shahidi Jor Mel.

12. The student of Department of Fine Arts organised Art Classes for Poor students.

**5.13 Major grievances of students (if any) redressed:**

No application has been received in the student Grievance Redressal Cell in the session 2016-17.

## CRITERION VI

### Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

**Vision** “To strive, To seek, To find and not to yield”

**Mission** The mission of Mata Gujri College is to provide to the rural youth educational opportunities that emphasize skills and knowledge that will allow the student to adjust through a life time of social and technological change. We recognize that education is vital in developing skills needed for a productive society and essential in promoting the individual sense of worth, value and high ethical standards. The college is committed to offer quality education to its students so that they can achieve their educational goals.

#### 6.2 Does the Institution has a management Information System

1. Student admission:
  - a. Daily day-end reports on admission status is maintained.
  - b. Minimum percentage for eligibility is fixed for admission of students.
  - c. Anti Ragging declaration form must be signed by students.
  - d. Proper documentation like Aadhar card & other academic records are compulsory.
  - e. Students will be bound to abide by the rules and regulations of the self declaration given by them at the time of admission.
2. Student’s records:
  - a. A proper record of fee in instalments and its recovery.
  - b. Record of monthly attendance and feedback of defaulter students.
  - c. Software based on query used for maintaining student’s record.
  - d. Parent Teacher meetings are held by individual departments for feed backs.
3. Administrative procedure:
  - a. Meetings of various committees held periodically and decision making therein.
  - b. IQAC, LMC, Academic Council and Governing Body meeting for feedback and decision making.
  - c. Meetings of departments on syllabus completion and correction feedback.
  - d. Pre-planned administrative meetings.
4. Research administration:
  - a. New research labs were introduced for research purpose.
  - b. Working on new research projects approved by the UGC (Govt of India).
  - c. Various seminars and workshops are organised at college level.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

- a. In order to achieve our vision and mission, the curriculum development process focuses on the need of society and also tries to identify the basic requirements through feedback from various concerned Stakeholders and make informal interactions with the members of different sections of society.
- b. The meetings of board of studies on different subjects are convened after regular intervals. Academic experts, industry professionals help to design and deliberate upon the curriculum by keeping in mind its relevance and usefulness in order to achieve the desired goals.

### 6.3.2 Teaching and Learning

- Mid semester tests are conducted twice in each semester for the students.
- Assignments are allocated to the students by their respective teachers for each subject.
- Academic calendar is prepared well in advance by committee constituted for this purpose.
- Lesson plans are decided by the concerned teacher by self and submitted the same to the head of department
- Transparency is adopted for internal assessment of the students.

### 6.3.3 Examination and Evaluation

- The college has initiated number of evaluation reforms in the examination system. Many steps have been taken to improve the quality of evaluation system
- The initiation of internal assessment in every course has improved the performance of students. The names of the persons associated with evaluation process are kept secret. All the relevant documents related to evaluation are kept in the custody of Deputy Registrar Secrecy to ensure confidentiality.
- The college follows the system of coding. Answer sheets are coded by the Deputy Registrar Secrecy. The original roll numbers are concealed and the fictitious series is allotted to each set of bundles. Records of original roll number are kept in custody of the Controller Examination.

### 6.3.4 Research and Development

- The policy of the college is to explore new avenues of research credentials through opportunities and promotion. It is governed by the College Research Committee headed by the Director-Principal, who encourage its faculty to engage in research in addition to their academic responsibilities.
- A total of 17,35,000/-INR budget got sanctioned through 05 minor projects and an amount of about 1,00,00,000/- has already been submitted for approval in the form of major projects.
- Research credentials are from publications. Presently we have communicated and published 56 (peer reviewed and open access) and 20 papers in various journals of International and National repute respectively followed with ISBN books (16) and edited chapter (07).
- Opportunities are given to the college faculty to chair various sessions in conferences, seminars and workshops as experts and resource persons. In this academic year 12 faculty members acted as resource persons.
- One of the college faculty bagged Young Geneticist Award in an International conference entitled "ICAABAT" held at Orcha, Madhya Pradesh from April 1-2, 2017.
- Presently 05 faculty members from different streams are guiding 13 students for their Ph.D work registered under various universities and 01 Ph.D scholar has been awarded degree.



#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Digital language lab equipped with CLARITY software.
- ICT enabled teaching- learning, smart class rooms; seminars with PPT presentation are part of education.
- Online attendance portal has been launched in the college campus.
- College has fully automated library.
- E-resources are provided and updated in the campus for student and staff improvement.

#### 6.3.6 Human Resource Management

- Examining the expertise and developing the capabilities of the staff besides persistence monitoring and evaluation.
- Placement of the staff is purely done on their merit basis.
- Staff enrichment programs are conducted in the college campus for teaching and non-teaching staff.

#### 6.3.7 Faculty and Staff recruitment

- College follows UGC guidelines and Punjabi University, Patiala (Parent University) norms in appointment of regular and contractual faculty to ensure that competent teachers are recruited through transparency.
- No visiting Professors are on the rolls of the college.
- Pay scale is also provided as per UGC guidelines.

#### 6.3.8 Industry Interaction / Collaboration

- Developing pedagogy so as to sharpen the skills and upgrade the knowledge of the students for enhancing their employability and managerial abilities.
- Board of Studies has an Industry expert for designing the curriculum as per industry requirements. Industrial training for the students of P.G. Department of Commerce, Management Studies and Computer Science further ensures industry interaction.
- Placement drives have been conducted in the college campus for the placement of students.

### 6.3.9 Admission of Students

- The college offers 16 courses in UG and 18 PG programs along with job oriented Add On courses.
- Admission committees are formed to monitor the admission process of every course.
- After scrutiny of applications, the college conduct Interviews of the students along with their parents.
- The cut off percentage for admission to majority of the courses is 50%.
- Relaxation in eligibility criteria for SC/BC/Sportsperson adopted.
- Student database is prepared simultaneously during admission.

### 6.4 Welfare schemes for

#### Students:

- Wi-Fi campus with free downloading facility is provided to students and faculty members of the college.
- Subsidized transport facility for girls is provided separately.
- Fee concession for sports students and other needy students.
- Some scholarships for meritorious and deserving students are also provided while their admission
- Students can avail free Medical Facility.
- Subsidised stationary is available in the college for students.
- Free kit for sports students provided by the concerned department.
- Facility of student's aid fund for needy ones.
- ATM facility available in the college.
- Separate health fitness gym for boys and girls
- Fee concession to needy students
- Facility of depositing the fee in instalments.
- Free Medical Facility including Ambulance and medical room.

#### Teaching Staff:

- Employee's state insurance scheme for faculty members.
- Free Medical Facility including Ambulance and medical room.
- Availability of the Loan/ Credit facility by the college.
- Advance Salary is credited to staff at the time of their requirement.

#### Non-Teaching Staff:

- Day care centre is established as per the requirements of the employees.
- Wheat loan facility is provided.
- Free Medical Facility including Ambulance and medical room.
- Advance Salary is credited to staff at the time of their requirement.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Information regarding declaration of results and date sheets uploaded on college website.
- Paper setting and paper evaluation is done through external sources.
- Students queries regarding mistakes during final examination are also looked after by the Examination branch.
- Degrees and DMC's are awarded by the parent University.
- Odd Semester reappear exams of final year students are held in advance to save their one academic year.
- Result is declared in advance by the college as compared to Parent University.
- Confidentiality is maintained by the examination system.
- Provisional DMC's are issued by the examination branch to the students.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Syllabus curriculum is designed by the college independently through Board of studies.
- Grants are also provided by the University for promoting Autonomy.
- Meetings of College Development Council are conducted to get suggestions.

#### 6.11 Activities and support from the Alumni Association

- Old students of the Alumni Association play a vital role in the development of the college.
- Alumni association meeting was held in college campus on 23<sup>rd</sup> November 2016.
- Feedback is also received for the improvement of various activities of the college.
- Number of scholarships are also provided by the old students to the college in the memory of their beloved ones.

#### 6.12 Activities and support from the Parent – Teacher Association

- Parent Teacher meetings were organised by the concerned departments twice.
- Proper feedback report about academic and other activities of their wards was communicated to the parents
- Suggestions and recommendations from the parents are taken for the betterment of college activities.

#### 6.13 Development programmes for support staff

- Computer training programmes are organised for non-teaching staff.
- Participation of support staff in various training programmes conducted by college.
- Induction programs are organised for fresher staff.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Water testing is being done in the college time to time.
- College made efforts to keep its campus Green.
- Cleanliness drive is organised by NSS volunteers every year.
- Incinerators are installed in girl's washrooms.
- Bird houses are created by the NSS volunteers.

## Criterion – VII

### Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Guest Lectures and interactive sessions by distinguished scholars.
- Workshops for the holistic development of the students and faculty.
- Orientation Program for the newly recruited faculty in the beginning of the session.
- Use of IT tools like PPT, Interactive boards, online videos and cinematic adaptations of the texts for the better understanding of the concepts.
- College has taken steps towards making the campus friendly for physically challenged.
- Organisation of educational tours and industrial visits to provide first hand information to the students.
- Job Fest organised in the session 2016-17
- Celebration of various days of National importance, like National Science Day, Mother Tongue Day, Red Cross Day etc
- Special classes for UGC-NET organized by the college.
- Up gradation of network from 1G to 40G and future ready network of 40G
- Addition of new technology ( PRI line of 30 channel for digital telephony, up gradation of network bandwidth STM1 155mbps 1:1 on fibre )

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

#### **CURRICULAR ASPECTS**

- On the recommendation of the IQAC, the departments reconstituted their Board of Studies and nominated more Industrial Experts in order to make the syllabi more market relevant.
- Relevant changes in the syllabi of Professional courses and Vocational courses were made on the recommendation of the subject experts and Industry Experts in order to include topics that would make students aware of the latest developments.

#### **TEACHING LEARNING & EVALUATION:**

- In Order to enhance the capabilities and broaden the horizon of students' knowledge, various departments organised educational tours and trips.
- Various departments of the college organised numerous contests and quiz competitions in different subjects. Department of Geography organised a Declamation contest and Quiz contest in which students of various departments participated.

- Department of Management Studies organized an Industrial visit for BBA I students to Kandhari Beverages Pvt. Ltd. Sadhugarh (Coca Cola Plant). Similarly various departments organised institutional visits to various renowned institutions such as Punjab Assembly, Panjab University Chandigarh, Punjabi University Patiala, Govt. College of Arts Chandigarh, Kitty Industries Ludhiana, Sebiz Infotech Mohali etc.
- Various Guest lectures by eminent Academicians were organised by the departments.
- Various Extension Lectures/ Guest Lectures/ Counselling Lectures were organised by different departments.

### **RESEARCH**

- The Research Cell of the College was reorganised and a senior faculty member was appointed as Dean Research to enhance research activities in the college amongst students and faculty.
- Department of Political Science and Religious Studies organised Two One-Day National Seminars.
- Workshops on important aspects have been organised in various Departments.
- In order to motivate the students towards research, water and milk testing camp is organised by the Department of Biotechnology.
- Training and Placement Cell organised Lecture on Current Employment Opportunities and How To Crack Online Tests.
- Two Seven-Day Faculty Development Programmes were organised by the Post Graduate Department of Computer Science and Post Graduate Department of Commerce.
- Various Field Surveys were conducted by the students of Social Science Departments.

### **INFRASTRUCTURE**

- Science Laboratories were upgraded. New equipment was added.
- Science Departments collaborated to share and utilize their equipment/Laboratories required for research by the students and faculty of other departments.

### **STUDENT SUPPORT AND PROGRESSION**

- In order to create I.T. Awareness among students, Department of Computer Science organised I.T. Fest and Department of Management Studies organised Consumer Hub to impart practical training among the students.
- Department Of Journalism and Mass Communication organised Media Fest, in which Photography Exhibition was organized with the purpose to explore the creativity and imagination of the students.

- Management Studies Department organised **Job Fest** in college where around 400 students from various colleges participated.
- NSS Unit of college organised various awareness programmes such as Voters' Awareness Program, Blood Donation Camps, and Lectures on important topics.
- NSS Unit and Red Cross Unit organised Plantation Drive at Village Siddhwaan.
- First Aid demonstration and a rally was organised on the Red Cross Day.

#### **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

- IQAC endeavoured to help convene the meetings of various committees like Board of Studies, Academic Council, Governing Body and Finance Committee of the college.
- A committee of senior faculty members was constituted to recommend the pending service matters of the staff.

#### **INNOVATIVE PRACTICES**

- CBCS was implemented in all Undergraduate and Postgraduate departments through their respective Board of Studies.
- In order to make Students and Faculty more aware, National Voters' Day, World Radio Day, International Mother Language Day, National Science Day, World Press Freedom Day, Teachers' Day, World Red Cross Day, National Press Day And Anti-Corruption Week As Well As Ru-B-Ru (Face to Face) programmes with eminent personalities were organised in the college.

#### 7.3 Give two Best Practices of the institution

- 1) CBCS implemented for UG and PG classes
- 2) The campus is having the state-of-art infrastructure with latest and secure IT facilities (CCTV, KIOSK, FortiGate Firewall, Computerized library, Apple Lab, interactive website, VOIP, CMS etc)

#### 7.4 Contribution to environmental awareness / protection

**Annexure V**

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

## STRENGTHS

- **Reaccreditation by NAAC:** The College has been reaccredited with A Grade in February 2016.
- **Sustenance of Autonomous Status:** UGC extended the autonomous status of the college for another term.
- **Campus:** Environment friendly campus.
- **Quality Education:** Highly qualified and dedicated faculty; Healthy interaction between students and faculty which goes beyond the classrooms; Learning beyond curriculum.
- **Commitment toward rural students' welfare:** The College being located in rural area is catering to the needs of higher education for the rural area students.
- **Counselling Cell:** Counselling for students at both formal and informal levels, Mentoring system is well structured.
- **Committed Management, Faculty and Staff:**
- **Infrastructure and Technology Access:** Well equipped classrooms and Modular laboratories, overhead projectors in most of the classrooms; 24X 7 Wi-Fi connections. Well-equipped Computer Centre and computer labs, college website is well-maintained and user friendly. The class-wise time table, syllabi and lesson plans are uploaded on the website before the commencement of the new session every semester. All major events and notices are updated regularly.
- **Well-equipped library:** Excellent collection of rare and latest books and journals; The library is also equipped with special software and resources for differently-abled students
- **Sports achievements:** keeping with its tradition of all-round development of the students, the College offers excellent sports infrastructure and coaching leading to National and International level sports achievements.
- **Scholarships and financial Aids:** College offers several bursaries, financial aid and numerous need and merit based scholarships. A large number of scholarships disbursed to students from marginalized and economically deprived section.
- **Fulfilling our Social responsibility:** The College endeavours to fulfil social responsibility particularly through the active National Social Service unit (NSS) and National Cadet Corps (NCC). Red Cross society of the college also remains active throughout the year.
- **Extra-curricular activities:** Large number of Cultural, Literary, Subject & Theme Based Societies.
- **Remedial classes:** Remedial classes are held for weak students.
- **Residence in College:** The College provides residence in the campus to girl students.

## WEAKNESS:

- Limited research and consultancy
- Drop out of students after first semester admission

## OPPORTUNITY:

- Excellent Academic environment
- Research and innovation
- Active alumni participation
- Possibility of starting market relevant Certificate/Diploma courses.

## CHALLENGES:

- Intake of students with rural background.



## 8. Plans of institution for next year

### **Academics**

- Ø To start M.Phil. Courses in English, Economics, Political Science and History.
- Ø To offer interdisciplinary seminars, workshops and conferences.
- Ø To introduce Add-on courses to increase the number of options/electives for students
- Ø To introduce more job orientated programmes like Hotel Management and Fashion Designing.
- Ø Introduction of more Certificate and Diploma Courses.
- Ø More Development Programmes and Collaborations

### **Infrastructure**

- Ø Enhancement of Interactive Video Conferencing Facilities.
- Ø Implementation of RFID system for Library
- Ø To install solar Panels for energy conservation
- Ø To construct new building for boys hostel.

### **Institutional Social Initiatives**

- Ø To plan more student centric activities to sensitize them towards the society and its welfare.
- Ø To provide monetary help to the NGOs and other social aid societies run by the college students.

### **Administrative**

- Ø Interactive feedback, analysis and monitoring.
- Ø In-house software development
- Ø Uploading of Students' Attendance and Internal Assessment on college website.
- Ø Online fee-payment.
- Ø Forum for redressal of grievances and reduce turnaround time.
- Ø Strengthening of Alumni database.
- Ø More MOUs with Industry with the objective of placements
- Ø To firm up Faculty and student exchange programmes
- Ø Promotion of Research and Development

Name : Prof. Harveen Kaur



Signature of the Coordinator, IQAC

Name: Dr. Jatinder Singh Sidhu



Signature of the Chairperson, IQAC

## **Analysis of Feedback**

**(Session 2016-17)**

Feedback is valuable information that can be used to make important decisions. Feedback helps institutes to maximize their potential by raising their awareness of strengths and areas of improvement and identify actions to be taken to improve performance. Feedback optimizes resources and maximizes output. Feedback can motivate employees to perform better. Continued feedback is important across the entire organization in order to remain aligned to goals, create strategies, and improve functioning. Keeping in mind the importance of the feedback system, the college takes feedback regularly on various aspects from students, alumni, employers, and parents to improve and enhance the quality education. Various mechanisms have been devised to collect feedback which include filling up of feedback questionnaire designed for the purpose, suggestion boxes set up in the college, interaction of Principal with class toppers and class representatives and interaction with experts, alumni and industry representatives through Board of Studies.

### **Feedback from Students**

Feedback provides a foundation for positive student and teacher relationships. By providing appropriate feedback, the students understand the teacher is genuinely concerned about them and their education. In order to assess and improve the quality of teaching by teachers, feedback was collected from students. A questionnaire was prepared and filled up by the students of the college belonging to different departments of the college. The feedback was obtained on various aspects of the teacher such as punctuality, subject command, use of teaching methods, helping attitude and class environment. The ratings in the questionnaire were Average, Fair, Good, Very Good and Excellent. The feedback of a total of 600 students was obtained in the form of questionnaire. The responses of the students were analyzed as below:

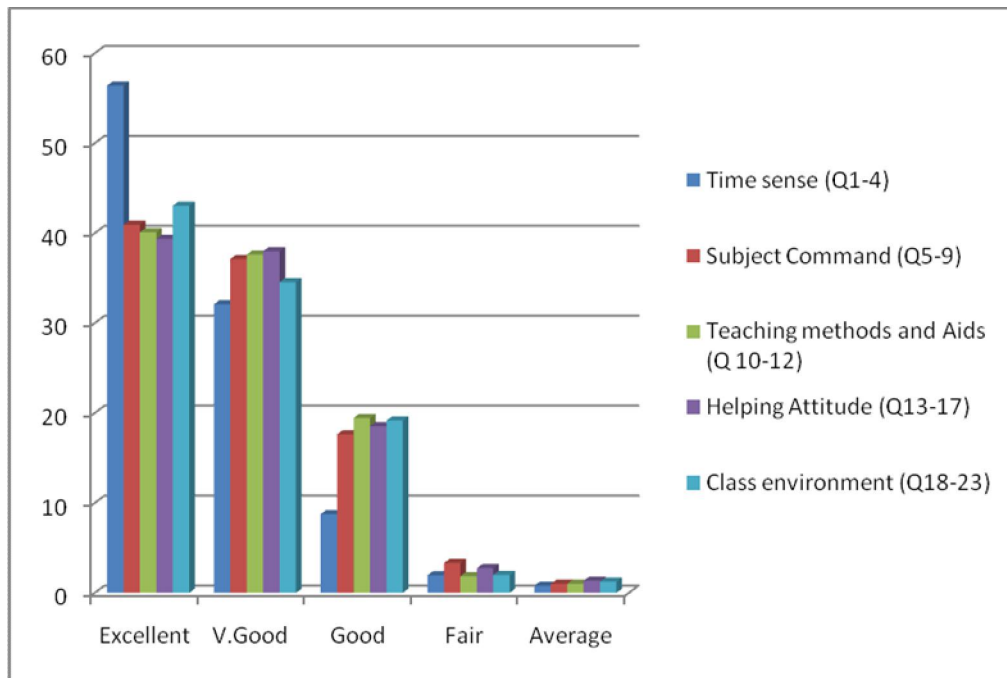
- a) When asked about punctuality, completion of syllabus, timely organization of assignments, making alternative arrangements for class, 56.41% responded excellent, 32.08% responded very good, 8.75% responded good, 1.96 % responded Fair and 0.79 % responded average.
- b) When asked about subject command in terms of focus on syllabi, communication skills, conducting classroom discussions, relating to life experiences and discussing recent

developments in the subject, 40.93 % responded as excellent, 37.13% responded as V.Good, 17.63 % responded as Good, 3.31% responded as Fair, while 1% responded as average.

c) In terms of use of teaching methods and aids, 40.11% responded as excellent, 37.61% responded as V.Good, 19.44% responded as Good, 1.84% responded as Fair, while 1% responded as average.

d) In terms of helping attitude such as help in providing study material, developing professional skills and interest in conducting seminars etc. , 39.36% responded as excellent, 38 % responded as V.Good, 18.56 % responded as Good, 2.73% responded as Fair, while 1.34% responded as average.

e) In terms of class environment including generation of student’s interest, fair internal assessment, generation of student’s interest, accessibility of teacher after class, inviting interest from students, 43.05% responded as excellent, 34.55% responded as V.Good, 19.16% responded as Good, 1.98 % responded as Fair, while 1.26% responded as average.



**Graphic analysis of the Feedback from students**

As can be seen from the feedback above, majority of the teachers were given good, Very good or excellent by the students which indicates that majority of the teachers as mentioned by the students were regular, prepared their lectures well, used adequate audio visual aids and communicated effectively. Most of the teachers are approachable and also encouraged the students to participate in various academic and extracurricular activities.

The feedback was also collected from the students regarding the infrastructure which included questions about cleanliness, class facilities, laboratory facilities, sports facilities, canteen facilities and other facilities of the college. From the feedback of the students, it is evident that students were largely satisfied with the facilities provided by the college. Students also provided some suggestions about the improvement of infrastructure like more space for reading in library, requirement of more washrooms and toilets, cleanliness of washrooms, requirement of more books for library.

### **Feedback from Alumni**

The feedback from alumni of the college was also collected during the Alumni Meet which was organized on 23<sup>rd</sup> November and also through alumni representative in Board of Studies. The feedback of the alumni regarding the infrastructure of the college and other facilities was excellent. The alumni were also happy with the academic environment and discipline of the college and were eager to contribute to the college in whatever way they could. They suggested further strengthening of the alumni association by organising more functions involving alumni and increasing their interaction with present faculty members. Alumni also offered scholarships to bright students.

### **Feedback from Employers**

Feedback was collected from the employers which indicated that employers were satisfied with the performance of the students to a large extent. However they suggested giving more emphasis on developing skills such as communication skills, leadership skills, technical skills etc. Based on their suggestions efforts are being made to enhance student skills through trainings and other programmes.

### **Feedback from Parents**

Feedback from parents was received through parent-teacher meetings. conducted. Parents were informed and updated about the performance of their wards through such meetings. The parents

appreciated the infrastructure and facilities provided by the college and efforts made by the college for welfare of the students.

**Feedback from Teaching Staff, Administrative Staff, Technical Staff and Supporting Staff**

Various questions in the form of questionnaire were asked from the teaching staff regarding the work environment of the institute, research facilities, availability of books, lab equipments etc. Majority of the teachers agreed that work environment was good and they were being provided books and resources which they needed or demanded. Teachers were also satisfied with the laboratory equipments and other facilities being provided. Similarly questions were also asked from administrative staff, technical staff and supporting staff of the college which included questions such as whether work distribution is fair and according to U.G.C terms and conditions, whether promotion policies of the College are encouraging, whether they are aware about their duties, their relationships with other employees, opportunities and support provided to them. Majority of the employees responded as being satisfied with the work environment of the college.

**Course/Programme wise distribution of pass percentage**

<b>Title of the Programme</b>	<b>Total no. of Students Appeared</b>	<b>Division</b>				
		<b>Distinction %</b>	<b>I %</b>	<b>II %</b>	<b>III %</b>	<b>Pass %</b>
MCA	70	79	90	-	-	90
M.SC (IT)	13	76	92	-	-	92
M.SC(IT) LE	8	12	75	-	-	75
PGDCA	33	12	39	12	-	60
BCA	36	6	44	14	-	58
B.VOC(SD)	3	-	33	-	-	33
M.SC 1 <sup>ST</sup> SEM (MICRO-BIOLOGY)	24		18	5	1	100
M.SC 2 <sup>ND</sup> SEM (MICRO-BIOLOGY)	24		19	5	-	100
M.SC 3 <sup>RD</sup> SEM (MICRO-BIOLOGY)	14		14	11	3	100
M.SC 4 <sup>TH</sup> SEM (MICRO-BIOLOGY)	15		15	10	5	100
B.A-1 <sup>ST</sup> (NOV 2016) (FINE ARTS)	19	8	8	1	0	89.4
B.A- 1 <sup>ST</sup> (MAY 2017) (FINE ARTS)	15	2	13	0	0	100
B.A- 2 <sup>ND</sup> (NOV 2016)(FINE ARTS)	21	9	11	1	0	100
B.A-2 <sup>ND</sup> (MAY 2017) (FINE ARTS)	21	10	9	1	0	95.2
B.A-3 <sup>RD</sup> (NOV 2016) (FINE ARTS)	7	4	3	0	0	100

B.A-3 <sup>RD</sup> (MAY 2017) (FINE ARTS)	7	2	5	0	2	100
M.A-1 <sup>ST</sup> (NOV 2017) (FINE ARTS)	8	5	1	0	0	75
M.A-2 <sup>ND</sup> (MAY 2017) (FINE ARTS)	7	3	3	0	0	86
B.A 1 1 <sup>ST</sup> SEM (NOV 2016) HISTORY	204	2	12	22	37	36
B.A 1 2 <sup>ND</sup> SEM (MAY 2017) HISTORY	134	1	6	11	31	37
B.A 2 3 <sup>RD</sup> SEM (NOV 2016) HISTORY	133	2	10	30	56	74
B.A 2 4 <sup>TH</sup> SEM (MAY 2016) HISTORY	118	0	21	23	45	75
B.A 3 5 <sup>TH</sup> SEM (NOV 2016) HISTORY	115	8	32	25	38	90
B.A 3 6 <sup>TH</sup> SEM (MAY 2016) HISTORY	107	24	47	21	14	99
M.A 1 1 <sup>ST</sup> SEM (NOV 2016) HISTORY	29	2	12	1	0	51
M.A 1 2 <sup>ND</sup> SEM (MAY 2016) HISTORY	28	2	20	1	0	82
M.A 1 3 <sup>RD</sup> SEM (NOV 2016) HISTORY	43	11	21	5	0	86
M.A 1 4 <sup>TH</sup> SEM (MAY 2016) HISTORY	43	7	26	4	0	86
B.A-1 1 <sup>ST</sup> SEM (PSYCHOLOGY)	60	15	10	10		58.3
B.A-1 2 <sup>ND</sup> SEM (PSYCHOLOGY)	36	7	13	5	9	94.4

B.A-2 3 <sup>RD</sup> SEM (PSYCHOLOGY)	63	9	9	15	9	66.66
B.A-2 4 <sup>TH</sup> SEM (PSYCHOLOGY)	55	5	18	14	1	69.09
B.A-3 5 <sup>TH</sup> SEM (PSYCHOLOGY)	52	17	22	7	1	90
B.A-3 6 <sup>TH</sup> SEM (PSYCHOLOGY)	51	7	9	11	4	60
M.A-1 1 <sup>ST</sup> SEM (PSYCHOLOGY)	12	3	7			100
M.A-1 2 <sup>ND</sup> SEM (PSYCHOLOGY)	12	3	7			100
M.A-2 3 <sup>RD</sup> SEM (PSYCHOLOGY)	7	1	5			100
M.A-2 4 <sup>TH</sup> SEM (PSYCHOLOGY)	7	2	4			100
B.A-1 1 <sup>ST</sup> SEM (HINDI)	35		8	5	9	62.85
B.A-1 2 <sup>ND</sup> SEM (HINDI)	28	4	11	5	4	85.71
B.A-2 3 <sup>RD</sup> SEM (HINDI)	19		5	5	4	73.68
B.A-2 4 <sup>TH</sup> SEM (HINDI)	18	1	5	4	6	88.88
B.A-3 5 <sup>TH</sup> SEM (HINDI)	29	1	8	7	10	89.65
B.A-3 6 <sup>TH</sup> SEM (HINDI)	29	12	5	9	2	96.55
B.A-1 1 <sup>ST</sup> SEM (SOCIOLOGY)	80	1	7	10	40	72.5
B.A-1 2 <sup>ND</sup> SEM (SOCIOLOGY)	50	2	11	6	26	90
B.A-2 3 <sup>RD</sup> SEM (SOCIOLOGY)	43	5	11	18	7	95.34
B.A-2 4 <sup>TH</sup> SEM (SOCIOLOGY)	41	2	12	6	16	87.8
B.A-3 5 <sup>TH</sup> SEM	45	6	9	9	12	80



(SOCIOLOGY)						
B.A-3 6TH SEM (SOCIOLOGY)	42	11	12	11	2	85.7
B.A 1 1 <sup>ST</sup> SEM (NOV 2016) POL. SCI.	134	8	20	19	38	65
B.A 1 2ND SEM (MAY 2017) POL. SCI.	101	14	31	30	13	89.10
B.A 2 3RD SEM (NOV 2016) POL. SCI.	90	10	17	12	29	77
B.A 2 4TH SEM (MAY 2016) POL. SCI.	82	9	28	22	19	87
B.A 3 5TH SEM (NOV 2016) POL. SCI.	68	14	14	6	12	70
B.A 3 6TH SEM (MAY 2016) POL. SCI.	65	10	33	10	12	100
M.A 1 1 <sup>ST</sup> SEM (NOV 2016) POL. SCI.	19	0	9	1	0	53
M.A 1 2 <sup>ND</sup> SEM (MAY 2016) POL. SCI.	17	11	5	0	0	94.1
M.A 1 3 <sup>RD</sup> SEM (NOV 2016) POL. SCI.	24	7	12	1	3	96
M.A 1 4 <sup>TH</sup> SEM (MAY 2016) POL. SCI.	24	6	13	5	0	100
MBA 1 NOV 2016	46	24	17	0	0	89
MBA 1 MAY 2017	45	12	12	0	0	53
MBA 2 NOV 2016	45	27	15	0	0	93
MBA 2 MAY 2017	45	39	6	0	0	100
BBA 1 NOV 2017	87	4	19	4	0	31

BBA 1 MAY 2017	72	4	19	14	1	53
BBA 2 NOV 2016	63	9	19	2	0	48
BBA 2 MAY 2017	55	15	20	14	2	93
BBA 3 NOV 2016	66	10	29	16	1	85
BBA 3 MAY 2017	65	64	1	0	0	100
B.VOC 1(RM) NOV 2016	23	0	7	1	0	35
B.VOC 1 (RM) MAY 2017	15	4	3	1	0	53
B.VOC 2(RM) NOV 2016	15	0	3	5	0	53
B.VOC 2 (RM) MAY 2017	13	2	5	4	0	73
B.VOC 3(RM) NOV 2016	12	1	2	0	0	25
B.VOC 3 (RM) MAY 2017	11	11	0	0	0	100
B.A-1 1 <sup>ST</sup> SEM (PUB ADM)	47	7	4	8	11	64
B.A-1 2 <sup>ND</sup> SEM (PUB ADM)	31	4	8	7	2	68
B.A-2 3 <sup>RD</sup> SEM (PUB ADM)	24	7	8	8	5	92
B.A-2 4 <sup>TH</sup> SEM (PUB ADM)	22	2	9	8	3	100
B.A-3 5 <sup>TH</sup> SEM (PUB ADM)	21	0	3	4	2	43
B.A-3 6 <sup>TH</sup> SEM (PUB ADM)	20	0	2	6	8	70
B.A-1 1 <sup>ST</sup> SEM (RELIGIOUS STUDIES)	115		17	25	38	69.56
B.A-1 2 <sup>ND</sup> SEM (RELIGIOUS STUDIES)	57	2	11	22	18	92.98
B.A-2 3 <sup>RD</sup> SEM (RELIGIOUS	81	3	23	28	21	93.82

STUDIES)						
B.A-2 4 <sup>TH</sup> SEM (RELIGIOUS STUDIES)	71	2	18	24	22	92.95
B.A-3 5 <sup>TH</sup> SEM (RELIGIOUS STUDIES)	50	5	17	15	11	96
B.A-3 6 <sup>TH</sup> SEM (RELIGIOUS STUDIES)	47	7	14	10	11	89.36
B.A-1 1 <sup>ST</sup> SEM (GEOGRAPHY)	83	36	35	17	1	89
B.A-1 2 <sup>ND</sup> SEM (GEOGRAPHY)	57	33	37	11	12	93
B.A-2 3 <sup>RD</sup> SEM (GEOGRAPHY)	64	25	48	19	8	100
B.A-2 4 <sup>TH</sup> SEM (GEOGRAPHY)	60	18	39	20	15	92
B.A-3 5 <sup>TH</sup> SEM (GEOGRAPHY)	62	13	30.5	26	30.5	100
B.A-3 6 <sup>TH</sup> SEM (GEOGRAPHY)	64	13	42	33	12	100
B.A-1 1 <sup>ST</sup> SEM (ECONOMICS)	60	4	15	17	15	85
B.A-1 2 <sup>ND</sup> SEM (ECONOMICS)	55	9	13	15	14	92
B.A-2 3 <sup>RD</sup> SEM (ECONOMICS)	58	1	6	8	16	53
B.A-2 4 <sup>TH</sup> SEM (ECONOMICS)	52	2	24	5	16	90
B.A-3 5 <sup>TH</sup> SEM (ECONOMICS)	63	6	15	9	17	74
B.A-3 6 <sup>TH</sup> SEM (ECONOMICS)	65	11	20	11	13	84
M.A-1 1 <sup>ST</sup> SEM (ECONOMICS)	17	2	5			41
M.A-1 2 <sup>ND</sup> SEM (ECONOMICS)	17	5	8	3		94

M.A-2 3 <sup>RD</sup> SEM (ECONOMICS)	29	5	23			96
M.A-2 4 <sup>TH</sup> SEM (ECONOMICS)	29	11	18			100
B.A HONS 3 SEM(ECONOMICS)	9	2	4	1		77
B.A HONS 4 SEM(ECONOMICS)	9	4	3	2		100
B.SC MED 1 NOV 2016	32	3.1	21.8	18	-	40.6
B.SC NON-MED 1 NOV 2016	47	21.2	59.5	10.6	2.1	72.3
B.SC MED 2 NOV 2016	55	5.4	23.6	34.5	25.4	83.6
B.SC NON-MED 2 NOV 2016	74	8.1	41.8	29.7	9.45	81
B.SC MED 3 NOV 2016	39	25.6	71.7	20.5	2.56	94.8
B.SC NON-MED 3 NOV 2016	92	23.9	78.2	18.4	-	96.7
B.SC MED 1 MAY 2017	22	-	40.9	18.1	9	68.1
B.SC NON-MED 1 MAY 2017	44	21.6	65.9	25	4.5	84
B.SC MED 2 MAY 2017	54	14.8	59	37	-	96.2
B.SC NON-MED 2 MAY 2017	72	33.3	70.8	22.2	1.38	94.4
B.SC MED 3 MAY 2017	39	12.8	56.4	33.3	2.56	92.3
B.SC NON-MED 3 MAY 2017	92	8.69	68.4	23.9	5.43	97.8
B.SC BIOTECH I NOV 2016	29	17.2	31	10.3	37.9	62
B.SC BIOTECH II NOV 2016	43	-	16.2	20.9	46.5	83.7
B.SC BIOTECH III	36	5.5	38.8	27.7	16.6	83

NOV 2016						
B.SC BIOTECH I MAY 2017	29	13.7	27.5	13.7	48.2	89.6
B.SC BIOTECH II MAY 2017	41	14.6	36.5	34.1	26.8	97.5
B.SC BIOTECH III MAY 2017	35	2.85	28.5	22.8	28.5	80
M.SC CHEM II NOV 2016	48	39.5	100	-	-	100
M.SC CHEM I MAY 2017	62	16.1	70.9	4.8	-	93.5
M.SC CHEM II MAY 2017	48	58.3	95.8	-	-	97.9
B.SC I (HONS) MAY 2017	30	13.3	46.6	3.33	3.33	53.33
B.SC II (HONS) MAY 2017	27	25.92	92.59	3.7	-	96.29
B.SC III (HONS) MAY 2017	28	50	92.8	-	3.57	96.42
B.SC I (HONS) NOV 2017	31	9.6	48.3	64.5	-	54.83
B.SC II (HONS) NOV 2017	27	25.9	81.48	74	-	88.8
B.SC III (HONS) NOV 2017	29	37.93	51.17	-	-	51.72
M.sc-1 (Phys) NOV 2016	54	7.4	64.81	5.55	NIL	77.78
M.sc-1 (Phys) MAY 2017	52	5.76	51.92	15.38	NIL	73.07
M.sc-2 (Phys) NOV 2016	44	11.36	75	4.54	NIL	90.9
M.sc-2(Phys) MAY 2017	43	34.88	60.46	4.65	NIL	100
B.sc-1 N.M (Phys) NOV 2016	73	NIL	26.02	26.02	2.73	54.79
B.sc-1 N.M (Phys) MAY 2017	66	NIL	19.69	25.75	NIL	45.45

B.sc-2 N.M (Phys) NOV 2016	95	NIL	31.57	26.31	21.05	78.94
B.sc-2 N.M (Phys) MAY 2017	92	NIL	44.56	20.65	31.52	96.73
B.sc-3 N.M (Phys) NOV 2016	106	NIL	39.62	32.07	23.58	95.28
B.sc-3 N.M (Phys) MAY 2017	106	NIL	57.54	29.24	8.49	95.28
B.sc-1 HONS (Phys) NOV 2016	20	NIL	15	5	NIL	20
B.sc-1 HONS (Phys) MAY 2017	20	NIL	30	5	NIL	35
B.sc-2 HONS (Phys) NOV 2016	16	NIL	50	NIL	NIL	50
B.sc-2 HONS (Phys) MAY 2017	16	NIL	75	NIL	NIL	75
B.sc-3 HONS (Phys) NOV 2016	21	NIL	71.42	6.66	6.66	80.95
B.sc-3 HONS (Phys) MAY 2017	21	NIL	66.66	4.76	NIL	71.42
B.Com (H) Ist Sem	106	9.43	40.57	33.02	4.72	87.74
B.Com (H) IIIrd Sem	110	8.18	16.36	15.45	13.64	53.64
B.Com (P) Vst Sem	154	11.04	45.45	23.38	3.25	83.12
B.Com Ist Sem	111	6.31	32.43	16.22	0.90	55.86
B.Com IIIrd Sem	103	5.83	24.27	24.27	1.94	56.31
B.Com Vth Sem	64	4.69	40.63	23.44	17.19	85.94
B.Com (A&F) Ist Sem	46	13.04	34.78	13.04	2.17	63.04
B.Com (A&F) IIIrd Sem	53	24.53	54.72	13.21	0.00	92.45
B.Com (A&F) Vth Sem	33	33.33	60.61	6.06	0.00	100.00
M.Com Ist Sem	38	7.89	50	21.05	2.63	81.58
M.Com IIIrd Sem	53	1.89	81.13	16.98	0.00	100.00
M.Com (F) Ist Sem	17	35.29	47.06	5.88	0.00	88.24
M.Com (F) IIIrd Sem	25	64.00	36	0.00	0.00	100.00

B.Com (H) IInd Sem	98	16.33	39.80	30.61	2.04	88.78
B.Com (H) IVth Sem	102	11.76	27.45	27.45	7.84	74.51
B.Com (P) VIth Sem	154	16.23	50.00	23.38	1.30	90.91
B.Com IInd Sem	96	0.00	15.63	30.21	35.42	81.25
B.Com IVth Sem	100	0.00	14.00	33.00	32.00	79.00
B.Com VIth Sem	64	4.69	40.63	25.00	4.69	75.00
B.Com (A&F) IInd Sem	45	0.00	33.33	35.56	15.56	84.44
B.Com (A&F) IVth Sem	51	0.00	17.65	49.02	7.84	74.51
B.Com (A&F) VIth Sem	33	18.18	48.48	33.33	0.00	100.00
M.Com IInd Sem	36	58.33	38.89	0.00	0.00	97.22
M.Com IVth Sem	25	76.00	24.00	0.00	0.00	100.00
M.Com (F) IInd Sem	17	58.82	35.29	5.88	0.00	100.00
M.Com (F) IVth Sem	53	56.60	43.40	0.00	0.00	100.00
B.A- I (CS ) (NOV-2016)	434	3.36	23.52	27.73	45.37	54.83
B.A-I (CS) (MAY-2017)	296	10.9	25.45	25.45	35.9	74.32
B.A- I(Eng.Lit) (NOV-2016)	70	4.76	19.04	23.8	40.47	60
B.A- I(Eng.Lit) (MAY-2017)	50	8.33	45.83	25	20.83	96
B.A- I(Fun. Eng) (NOV-2016)	10	NIL	10	30	50	100
B.A- I (Fun.Eng) (MAY-2017)	10	25	25	50	NIL	40
B.A-II (CS) (MAY-2017)	284	7.87	22.83	28.34	40.94	89.43
B.A- II (Eng.Lit) (MAY-2017)	47	45	15	17.5	22.5	85.1

B.A- II (Fun.Eng) (MAY-2017)	13	23.7	76.92	NIL	NIL	100
B.A-III (CS) (MAY-2017)	264	2.73	40.43	25.68	31.14	69.3
B.A- III (Eng.Lit) (MAY-2017)	26	NIL	29.16	37.5	25	92.3
B.A- III (Fun.Eng) (MAY-2017)	9	12.5	87.5	NIL	NIL	88.88
B.A-I (CS) (MAY- 2017)	296	10.9	25.45	25.45	35.9	74.32
B.A- I(Eng.Lit) (MAY-2017)	50	8.33	45.83	25	20.83	96
B.A- I (Fun.Eng) (MAY-2017)	10	25	25	50	NIL	40
B.A-II (CS) (MAY- 2017)	284	7.87	22.83	28.34	40.94	89.43
B.A- II (Eng.Lit) (MAY-2017)	47	45	15	17.5	22.5	85.1
B.A- II (Fun.Eng) (MAY-2017)	13	23.7	76.92	NIL	NIL	100
B.A-III (CS) (MAY-2017)	264	2.73	40.43	25.68	31.14	69.3
B.A- III (Eng.Lit) (MAY-2017)	26	NIL	29.16	37.5	25	92.3
B.A- III (Fun.Eng) (MAY-2017)	9	12.5	87.5	NIL	NIL	88.88
B.A- I (CS ) (NOV- 2016)	434	3.36	23.52	27.73	45.37	54.83
B.A- I(Eng.Lit) (NOV-2016)	70	4.76	19.04	23.8	40.47	60
B.A- I(Fun. Eng) (NOV-2016)	10	NIL	10	30	50	100
B.A- II(CS) (NOV- 2016)	312	6.49	16.23	22.07	55.19	49.33
B.A- II (Eng.Lit) (NOV-2016)	50	23.33	43.33	16.66	16.66	60
B.A- II (Fun. Eng)	13	NIL	16.66	75	8.33	92.3



(NOV-2016)						
B.A- III (CS ) (NOV-2016)	277	5.5	33.33	30.09	31.01	77.97
B.A- III (Eng.Lit) (NOV-2016)	24	10	40	10	40	83.33
B.A- III (Fun. Eng) (NOV-2016)	9	22.22	44.44	33.33	NIL	100
B.A(Hons Eng) I - (NOV-2016)	11	9.09	36.36	36.36	NIL	72.72
B.A(Hons Eng) II - (NOV-2016)	9	NIL	11.11	22.22	NIL	44.44
M.A-I (MAY-2017)	21	NIL	57.14	14.28	4.76	90.47
M.A- II (MAY- 2017)	27	7.4	85.18	11.11	NIL	96.29
B.A(Hons Eng) I - (MAY-2017)	11	9.09	45.45	9.09	NIL	54.54
B.A(Hons Eng) II- (MAY-2017)	9	NIL	77.77	11.11	NIL	88.88
M.A-I (NOV-2016)	22	NIL	36.36	9.09	4.54	68.18
M.A- II (NOV-2016)	27	3.7	66.66	29.62	NIL	96.29
B.sc Agri I(4 year) Nov 2016	179	11.73	54.74	29.5	4.46	100
B.sc (Hons) I Bio- tech Nov 2016	29	Nil	50	25	25	96.55
B.A.F I(Sem 1) Nov 2016	46	4.54	22.72	36.36	36.36	95.65
BCA Sem 1 (Nov 2016)	51	8.33	33.33	33.33	25	92.3
BCA 3(sem 5) Nov 2016	44	5	25	37.5	32.5	90.9
MCA 1 Nov 2016	26	3.84	38.46	46.15	11.5	100
M.SC(AGRI)-I NOV 2016	77	NIL	48.05	32.46	19.48	100
B.Voc SD Sem 1 Nov 2016	22	27.2	27.2	22.7	22.7	100

B.Voc SD Sem 3 Nov 2016	23	Nil	10	60	30	86.95
B.Voc SD Sem 5 Nov 2016	3	100	Nil	Nil	Nil	100
BCA 2 (Sem 3) Nov 2016	54	Nil	31.25	35.41	33.33	88.88
B.sc(Med)May 2017	21	NIL	76.19	14.28	9.52	100
B.A.F 1(Sem 2) May 2017	44	97.72	2.27	Nil	Nil	100
B.COM-I SEM-II MAY 2017	96	1.08	28.26	26.08	43.47	95.83
B.A.JMC SEM-II MAY-2017	22	NIL	40	9	18	68
BCA Sem 1 (May 2017)	42	NIL	43.9	36.58	19.51	95.34
BCA 2 (Sem 4) May 2017	53	Nil	30.76	28.84	40.38	98.11
BCA 3(sem 6) May 2017	44	Nil	12.5	34.37	46.87	72.72
B.Voc RM Sem 2 May 2017	15	26.6	13.33	26.66	Nil	66.66
B.A. Economic hons-School.-II Sem- III	09	05	04	00	00	100%
Sem-IV	09	07	02	00	00	100%
B.A-I (Hons. Sem-II Eng)	11	00	08	02	01	100%
B.Com. (Hon.)Ist Sem.Ist	101	18	35	25	23	100%
B.Com. Sem.IIInd (Hon.)Ist	98	30	59	08	01	100%
B.J.M.C Sem.Ist. Ist						

	28	01	04	08	11	86%
B.Sc. Agri Sem. I. 1 <sup>st</sup> year	173	54	97	22	00	100%
B.SC. Agri Sem. II 1 <sup>st</sup> year	174	91	75	06	01	100%
B.A.F 1 <sup>st</sup> year Sem. II	44	07	20	11	06	100%
M.A.-I	18	02	12	00	00	78%
M.A.-I	18	02	13	00	00	84%
M.A-II	23	02	18	01	00	92%
M.A.-II	23	02	18	00	00	87%
B.Sc. Honrs-School (Botany) 1 <sup>st</sup> year Sem-I	19	01	08	07	03	100%
B.Sc. Honrs-School (Chemistry) 1 <sup>st</sup> year Sem-I	14	00	07	06	01	100%
B.Sc. Honrs-School (Physics) 1 <sup>st</sup> year Sem-I	19	00	12	06	01	100%
B.Sc. Honrs School (Maths) 1 <sup>st</sup> year Sem-I	27	03	14	08	02	100%
B.Sc. Honrs School (Zoology) 1 <sup>st</sup> year Sem-I	07	01	04	01	01	100%
B.Sc. Bio.Tech. 1 <sup>st</sup> year	28	04	23	01	00	100%

Sem-II						
B.Com. 1 <sup>st</sup> year Sem-I	106	49	45	12	00	100%
B.Com. 1 <sup>st</sup> year Sem-II	96	39	47	09	01	100%
B.Com. 2 <sup>nd</sup> year Sem-III	103	13	47	32	11	100%
B.Com. 2 <sup>nd</sup> year Sem-IV	98	18	42	22	16	100%
B.Com. 3 <sup>rd</sup> year Sem-V	64	07	25	17	15	100%
B.Com. 3 <sup>rd</sup> year Sem-VI	64	13	26	15	10	100%
B.A.F 1 <sup>st</sup> year Sem-II	44	07	20	11	06	100%
B.B.A Sem-I	78	07	15	26	30	100%
B.B.A Sem-II	72	09	18	26	11	89%
B.Voc (R.M)-I Sem-I	21	00	07	08	06	100%
B.voc(sd)-I Sem-I	20	08	10	01	01	100%
B.A-I Sem-I	419	17	60	48	135	62%
B.A-I Sem-II	290	25	85	69	87	92%
B.A-II Sem-III	302	29	133	90	52	100%

B.A-II Sem-IV	275	35	93	89	58	100%
B.A-III Sem-V	272	56	138	58	20	100%
B.A-III Sem-VI	250	52	75	58	65	100%
B.A-I (Lit)Sem-I	166	09	64	42	36	91%
B.A-I (Lit)Sem-II	103	01	08	27	62	95%
B.A-II (Lit)Sem-III	74	00	11	18	45	100%
B.A-II (Lit)Sem-IV	65	00	14	15	36	100%
B.A-III (Lit)Sem-V	101	05	43	30	23	100%
B.A-III (Lit)Sem-VI	99	22	56	16	05	100%
B.C.A-I Sem-I	51	03	38	05	05	100%
B.C.A-II Sem-III	48	00	15	17	16	100%
B.C.A-II Sem-IV	53	23	25	02	03	100%
B.Sc.Medical 1 <sup>st</sup> year Sem-I	29	02	11	07	08	96%
B.Sc.Medical 1 <sup>st</sup> year Sem-II	20	12	06	00	02	100%
B.Sc.Medical 2 <sup>nd</sup> year Sem-III	54	01	19	20	14	100%
B.Sc.Medical 2 <sup>nd</sup> year Sem-IV	54	22	22	08	02	100%

B.Sc.Medical 3 <sup>rd</sup> year Sem-V	39	08	23	07	01	100%
B.Sc.Medical 3 <sup>rd</sup> year Sem-VI	39	16	17	06	00	100%
B.Sc. Non.Med. 1 <sup>st</sup> year Sem-I	71	00	40	20	09	97%
B.Sc. Non.Med. 1 <sup>st</sup> year Sem-II	64	09	34	11	10	100%
B.Sc. Non.Med. 2 <sup>nd</sup> year Sem-III	95	33	47	09	06	100%
B.Sc. Non.Med. 2 <sup>nd</sup> year Sem-IV	91	18	50	14	09	100%
B.Sc. Non.Med. 3 <sup>rd</sup> year Sem-V	106	22	78	05	01	100%
B.Sc. Non.Med. 3 <sup>rd</sup> year Sem-VI	106	38	64	02	02	100%
B.Sc.-C.S.M 1 <sup>st</sup> year Sem-I	15	00	09	03	03	100%
B.Sc.-C.S.M 1 <sup>st</sup> year Sem-II	14	04	06	02	02	100%
B.Sc.-C.S.M 2 <sup>nd</sup> year Sem-III	12	00	00	06	04	83%
B.Sc.-C.S.M 2 <sup>nd</sup> year Sem-IV	11	00	01	05	03	81%
B.Sc.-C.S.M 3 <sup>rd</sup> year Sem-V	16	01	08	07	00	100%
B.Sc.-C.S.M 3 <sup>rd</sup> year Sem-VI	16	02	10	02	02	100%

**List of On Campus Placements**

<b>S. No.</b>	<b>Name of Company</b>	<b>No. of Students Appeared in Placement Drive</b>	<b>Number of students Selected / Shortlisted</b>
1.	<b>Eureka Forbes Limited</b>	<b>120</b>	<b>7</b>
2.	<b>Technospecs Technologies</b>	<b>100</b>	<b>5</b>
3.	<b>PACS Education</b>	<b>83</b>	<b>5</b>
4.	<b>Telocrats Chandigarh</b>	<b>47</b>	<b>3</b>
5.	<b>Tiwana Oil Pvt. Ltd.</b>	<b>118</b>	<b>6</b>
6.	<b>Instant Career Consultancy</b>	<b>135</b>	<b>16</b>
7.	<b>Rich Infra Developers India limited</b>	<b>52</b>	<b>2</b>
8	<b>Appich Technologies</b>	<b>48</b>	<b>3</b>
9	<b>AAA Bright Institute</b>	<b>82</b>	<b>4</b>
10	<b>ICICI Bank ( NIIT New Delhi)</b>	<b>112</b>	<b>8</b>
11	<b>GIIT Karnals</b>	<b>116</b>	<b>10</b>
12	<b>Real Group India</b>	<b>56</b>	<b>3</b>
13	<b>Kotak Securities</b>	<b>143</b>	<b>8</b>
14	<b>Tata Business Support Services Mohali</b>	<b>104</b>	<b>5</b>
15	<b>ICICI Prudential Limited</b>	<b>35</b>	<b>8</b>

**No. of students participated in Sports, Games and other events**

S. No.	Event	Number of Participating Students		
		State level	National Level	International Level
1.	Sports and Games	93	24	01
2.	Cultural activities	417	12	01
3.	NSS	140	33	-
4.	NCC	35	05	-
5.	Red Cross	214	-	-
	Total	899	74	02

**Annexure 5.3 No. of medals /awards won by students in Sports, Games and other events:****A) Sports/ Games****a) State / University Level (Sports/ Games)**

S.No.	Name of the Sports / Games	MEDALS					
		Gold Medals		Silver Medals		Bronze Medals	
		Men	Women	Men	Women	Men	Women
1.	Tug - of - War	14	05	-	-	-	-
2.	Judo	-	-	-	-	01	-
3.	Cricket	-	-	15	-	-	-
4.	Gatka	-	-	08	-	-	-
5.	Athletics	02	-	01	-	-	-
6.	Hockey	-	-	09	-	18	-
7.	Best Physique	01	-	-	-	-	-
8.	Power Lifting	-	-	-	-	01	-



9.	Wrestling G Roman(Men)	02	-	-	-	-	-
10.	Wrestling Free Style(Men)	-	-	01	-	01	-
11.	Wrestling Free Style(Women)	02	-	-	-	-	-
12.	Net Ball	-	-	-	-	12	-

**Total Medals (Men): 88**

**Total Medals (Women): 05**

**Total Medals: 93**

**b) National Level (Sports/ Games)**

S.N o.	Name of the Sports / Games / Other Events	MEDALS					
		Gold Medals		Silver Medals		Bronze Medals	
		Men	Women	Men	Women	Men	Women
1.	Athletics	01	-	-	-	-	-
2.	Basket Ball	01	-	-	-	-	-
3.	Net Ball	02	-	-	-	-	-
4.	Gatka	-	-	01	-	-	-
5.	Hockey	-	-	-	-	04	-
6.	Tug – of – War	05	-	05	-	-	-

**Total Medals (Men): 19**

**Total Medals (Women): Nil**

**Total Medals: 19**

**B) Cultural Activities**

**a) State / University Level ( Cultural Activities)**

S.N o.	Name of the Cultural Activities	Positions				Overall championship
		First Position	Second Position	Third Position	Fourth Position	
1.	Skit	01	01	-	-	Overall championship – 02 Overall Trophy Music – 01 Overall Trophy Theatre Dance – 01 Overall Second Runner Up - 01
2.	Group Shabad	01	01	01	-	
3.	Indian Group Song	02	-	-	-	
4.	Western Group Song	01	-	-	-	
5.	Western Solo	01	-	-	-	
6.	Western Inst Solo	01	01	-	-	
7.	Mime	02	-	-	01	
8.	Folk Song	02	-	-	-	
9.	Installation	01	-	--	-	
10.	Clay Modelling	02	01	-	-	
11.	Rangoli	02	-	01	-	
12.	Classical Dance	01	-	-	-	
13.	Elocation	01	-	-	-	
14.	Bhangra	-	01	-	-	
15.	Geet /Gazal	-	01	-	-	
16.	Classical Vocal	-	01	-	-	

17.	On the Spot Painting	-	01	01	--
18.	Mimicry	01	02	01	-
19.	Classical Inst (P)	-	01	-	-
20.	Classical Inst ( NP)	-	01	-	-
21.	Quiz	-	01	01	-
22.	Western Solo Vocal	01	-	-	-
23.	Creative Writing	01	-	-	-
24.	Documentary	-	01	-	-
25.	Poetry	01	-	-	-
26.	Painting	01	-	-	-
27.	Kavishri	01	01	-	-
28.	Dastarbadi	-	02	-	-
29.	Malwai Giddha	01	-	-	-
30.	Rawaeti Pehrava	01	-	-	-
31.	Sikh Rawaiti Pehrawa Pardarshni	02	-	-	-
32.	Vaar Gyan	-	01	-	-
33.	Kavita Ucharan	-	-	01	-
34.	Tanti Saaz	-	-	01	-

Total First positions – 28 Total Second positions -18 Total Third positions - 07

Overall championship - 05

**b) National Level ( Cultural Activities)**

S.N o.	Name of the Cultural Activities	Positions			
		First Position	Second Position	Third Position	Fourth Position
1.	Elocution	01	-	-	-
2.	Folk Dance Giddha	Participation			

**Total First positions – 01    Total Second positions -Nil    Total Third positions – Nil**  
**Overall championship – Nil**

**c) International Level ( Cultural Activities)**

S.N o.	Name of the Cultural Activities	Positions			
		First Position	Second Position	Third Position	Fourth Position
1.	Music Vocal	Participation			

**Total First positions – Nil    Total Second positions -Nil    Total Third positions - Nil**  
**Overall championship – Nil**

## Contribution to Environmental Awareness / Protection

1. Waste management: Department of Agriculture of the college managed the solid biodegradable waste by the preparation of vermicompost (manure) which enhances the fertility of the soil. The department has also a mushroom production unit where the waste from wheat and paddy were utilized as a substrate for the production of mushrooms.
2. NSS: The National Service Scheme (NSS) unit of the college plans all the activities and conducts them by which students become aware of the environment protection. The unit has tie ups with the local NGOs, different clubs. The activities conducted under NSS wing provides the students an opportunity to develop leadership qualities, social services and good moral and ethical base of the students in order to make them good human beings. The institution plants trees every year to make campus and surroundings green. It has conducted campaigns for the conservation of natural resources and against wastage of water. As our institution is situated on the sacred land of Fatehgarh Sahib, NSS volunteers manage traffic in city and in Gurudwara Sahib during “Sahidi Shok Sabha” every year.
3. The main focus of the college has been on rural development. Village Mandofal had been adopted by the college for overall development. Some other outreach programmes organized by the college are :
  - Annual Blood Donation Camp
  - Annual work camp in villages
  - Awareness programmes on social issues
  - Opinion polls and surveys within and outside the campus.
  - Green and Clean neighbourhood campaign.
4. Lectures were delivered on women rights and to make them aware of domestic violence and ways of prevention.
5. Green wall development: The Agriculture Department of the college has developed a green wall using the non degradable ,waste plastic bottles which not only add up to the aesthetic value but also control the pollution and impart the cooling effect to the surroundings.
6. An Agrifest and Kisan mela were organized by department of Agriculture to make aware the farmers about the newly designed machinery and to introduce new seeds to enhance crop production.
7. The B.Sc. Agriculture (Hons.) four year program has Rural Agricultural Work Experience (RAWE) in their syllabus, under which they spread awareness amongst villagers about
  - Ill effects of rice straw burning and its proper management by using happy seeder.
  - Use of various new varieties of crops like wheat, rice, sugarcane etc.

- Balance use of fertilizers and to get soil health cards from government before the use of excessive fertilizers in their fields.
  - Several new instruments like Ion Chromatography worth 35 lakhs has purchased by the department to examine the soil health by evaluating its ionic composition. Vacuum Dryer is also used to optimize the drying conditions of fruits and vegetables which help to decrease the wastage of over-ripen perishable crops.
8. Department of Biotechnology had organized many camps in different villages to test the quality of drinking water.
  9. Department of Microbiology has done remarkable research on the isolation and identification of microbes which are able to degrade the sewage heavy metal pollutants and thus impart positive effect on environment by treating the water.
  10. Department of Botany has constituted Environmental Association and annual magazine “Dharat Hariyaval” was also released.
  11. Department of Food Technology has prepared a energy drink from the waste utilization of whey protein which was also considered for commercial and industrial purpose.
  12. Knowledge regarding various environmental issues was imparted to the students.
  13. Various competitions related to Environment Such as Paper reading contest and Elocution for students of all the departments of the college were conducted by the department of Botany & Environmental Sciences.
  14. Three days Photo exhibition on Biodiversity was organized by the department of Botany & Environmental Sciences for imparting awareness among masses regarding environmental issues and depleting Biodiversity. This exhibition was open for all the audience.